



National CERT Association 2021 Elections

Call for Nominees

The National CERT Association, in accordance with the NCA Bylaws, is accepting nominations for Group A seats (Regional and Member-at-Large) on the Board of Directors. Two new Member-at-Large seats will also be filled.

One Group A seat exists for each of the 10 FEMA Regions. Three Member-at-Large seats (2 Group A and 1 Group B) are open in this election.

Self-nomination is required to ensure interest and willingness to fulfill expectations. To submit your nomination, complete the form by 5:00 p.m. MDT, Friday, August 27, 2021. Feel free to send this notice to someone who you think would be a great candidate.

Nominations must include the following information:

- Name of Nominee
- Phone number of Nominee
- Email address of Nominee
- State of Residence of Nominee
- FEMA Region of Nominee
- Brief summary of CERT experience, leadership, etc. of Nominee

Along with the self-nomination form, local level nominees should obtain and submit two letters of reference: one from your sponsoring agency/immediate CERT program manager and one from your state CERT coordinator. State-level nominees should submit one letter of reference from their employing agency or state CERT coordinator.

Nominees will be reviewed and vetted by the Election Committee. Approved Candidates will prepare a brief (5 minute) campaign speech and participate in a NCA Candidate Webinar on Tuesday, September 14, 2021. It will be recorded and be viewable on the NCA website thereafter.

Expectations of Board Members:

- Uphold the NCA Vision and Mission
- Adhere to the NCA Bylaws
- Participate in at least three quarterly virtual meetings and one in-person annual meeting
- Serve on at least one NCA committee annually
- Serve for a term of two years or until the respective successor has been duly elected or appointed (The term for the Group B Member-at-Large elected in this election will be for a period of one year, reverting to a two-year term in following election cycles.)

Group A Regional Directors shall be elected by membership from their respective regions. Group A and Group B Member-at-Large Directors shall be elected by the entire membership. The election will be conducted by secret ballot via Survey Monkey. Polls will open on Friday, October 1, 2021 for a period of no more than seven days, closing at 5:00 p.m. PT on Thursday, October 7, 2021.

Board of Directors whose terms are expiring (Seat A) include:

Region 1 – Mark Amatrudo, Region 2 – Mike Oppegaard, Region 3 – Jessica Robison, Region 4 – Dave Nichols, Region 5 – Michelle Hanneken, Region 6 – Amanda Smith, Region 7 – Steve Tatlow, Region 8 – Harold Tiger, Region 9 – Suu-Va Tai, Region 10 – Paula Towne, Member-at-Large – Rachel Jacky

NCA Board of Directors Membership and Election Background Information

The National CERT Association is led by a leadership team that includes 20 regional representatives, up to 10 at large members, FEMA Regional Community Preparedness Officers (CPOs) and Regional Preparedness Liaisons (RPLs), and the national CERT Program Manager at FEMA Headquarters. The 20 regional representatives and 10 at large members are the only board members with voting rights.

There are two regional representatives (seat A and seat B) from each of the 10 NCA regions (mirroring FEMA regions). They help ensure that the NCA effectively communicates with, and supports, all CERT programs in the U.S.

The members-at-large do not represent any one NCA region. They represent the entire NCA membership and may consist of subject matter experts. They are also identified by seat A or seat B through time of election. This election will bring the current number of members-at-large to four.

NCA regional representatives and members-at-large serve two-year terms. Elections are held each year on an alternating seat A or seat B schedule.

The original 20 regional representatives were appointed by their respective FEMA Community Preparedness Officer or Regional Preparedness Liaison.

On July 14, 2021 the NCA Board of Directors approved the following election process.

1. The NCA will call for nominees for all open Board seats. This call will be sent to the entire NCA membership. It will also be sent to all state/territory CERT coordinators and FEMA CPOs/RPLs to share with their respective CERT networks.
2. All nominations will be sent to the NCA Election Committee.
3. The NCA Election Committee will provide the nominations to the appropriate FEMA Region CPOs/RPLs for review.
4. Up to three candidates will be selected for each NCA region. If a region fails to receive or select three candidates then the NCA Board will select the remaining candidates. For member-at-large seats, FEMA region CPOs/RPLs and the national CERT Program Manager will select up to three candidates for each open seat from the nominations received.
5. All candidates will participate in a live candidate webinar (or provide a prerecorded video) available to all NCA membership.
6. Elections will be conducted via Survey Monkey. NCA members may only cast one vote for each open seat within their respective regions. NCA members may cast one vote for each open member-at-large seat.
7. NCA will announce the winning candidates.